

LOAN APPLICATION

Applicant's photo

Branch:_____

Date: __/__/20__

Purpose: _____

Amount Rs. _____(Rupees _____only)

Repayable in _____ months _____ installments

Co-Applicant's photo

I/We the undersigned hereby apply for the above-mentioned loan on the Terms and conditions stipulated by the Bank.

Particulars	Applicant	Co-Applicant
Personal Details		
First Name		
Middle Name		
Surname		
Date of Birth		
Qualification		
PAN		
Sex	Male / Female	Male / Female
Marital Status	Single / Married	Single / Married
No. of dependents		
Residential Address		
Pin code		
Telephone/Mobile		
E-mail		
Present Accommodation	Ownership/Rental/company provided/Under Sale	Ownership/Rental/company provided/Under Sale
Years at current residence		
Security Details		
Address		
Pin code		
Area of flat (sq.ft)		
Year of construction		
Total Cost *		
Less: Own Contribution		
How raised? Please tick(√)	Own Savings <input type="checkbox"/>	Sale of Asset <input type="checkbox"/> Private Borrowings <input type="checkbox"/>
Any other mode (specify)		
Amount Applied		
Other security offered NSC / FDR / LIC, etc.		

BORROWER'S INITIALS: _____

CO-BORROWER'S INITIALS: _____

Occupation and Income Details If Salaried				
Details of Employment	Applicant		Co-applicant	
Name of the organization/ company (Employer)				
Address				
Pin code				
Telephone / Ext				
Designation				
Permanent/Probation/Temporary				
No. of years in Current Employment				
Retirement age				
Previous Employer				
Total years of work exp.				
Gross salary (Last 3 months)	1.		1.	
	2.		2.	
	3.		3.	
Net Salary (Last 3 months)	1.		1.	
	2.		2.	
	3.		3.	
Other income				
Total Family income				
Family Monthly Expenses				
Occupation and Income Details If Business / Professional				
Name of concern/firm/Company				
Nature of business/ Profession				
Address				
Pin code				
Telephone				
Constitution				
Share held				
Last 3 year Gross income of the Applicant	1.		1.	
	2.		2.	
	3.		3.	
Last 3 years Net income of the Applicant	1.		1.	
	2.		2.	
	3.		3.	
Other income				
Total Family Income				
Family Monthly Expenses				
Bank Details				
Name of Banker and Branch	Address	Account No.	Type of account	Since when

Investment Details			
	Applicant	Co-applicant	
LIC / NSC / etc.			
Present Borrowing Details (if any)			
Name of the Bank	Type of loan	Amount of Loan Aailed	Amount of Outstanding
Any Other Details			

- I/We hereby declare that all information and statements made in this loan application are true and correct to the best of my/our knowledge.
- I/We agree to abide by the rules and bye laws of the bank which are now in force and/or hereafter come into force.
- I/We hereby agree that the Bank's decision will be final and binding on me/us.

Signatures		
	Applicant	Co-applicant
Signatures verified by		

I/We the undersigned hereby offer my/our personal guarantee for the above said loan.

Signature 1) _____ 2) _____ 3) _____
Name **(Guarantor 1)** **(Guarantor 2)** **(Guarantor 3)**

Instructions:

- Form must be filled in all respect. Any alteration/modification made in the form will require full signature of the applicant.
- Salaried person should give name of his salary bank account.
- Cost of property includes agreement value, stamp duty and registration in case of house purchase.
- Form should be arranged chronologically as under:
 - Application form and All relevant Papers of applicant and co applicant serially as per checklist
 - Membership form of applicant and co applicant
 - 1st Guarantor's details serially as per checklist
 - Nominal membership form
 - 2nd Guarantor's details serially as per checklist
 - Nominal membership form

Checklist

Please provide us with the following documents of applicant and co applicant:-
1. Copy of PAN card
2. Address proof of Residence by way of Telephone bill/ Electricity bill/ Ration Card/ Society Payment Receipt/Passport copy
3. If salaried, latest 3 months Salary Slip and Form No. 16 duly certified and Employer's undertaking for salary deduction
4. If in Business/Profession copy of 3 years ITR with Computation of income duly certified and statement of affairs
5. Bank statement of one year of regular bank account/salary bank account
6. Proof of the purpose
7. Membership application
8. Signature Verification if banking with other Bank

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Guarantor's

Photo

Guarantee form

No:_____

Date of Application: / /

I, the undersigned, hereby offer my personal guarantee for the loan applied by
Mr./Ms./Mrs._____

For the purpose of: _____ for Rs. _____/-

In words Rs. _____

Personal Information of the guarantor	
Name	
Date of Birth	
Pan no.	
Marital Status	
Qualification	
Residential address	
Pin code	
Telephone no. / Mobile	
E-mail	
Present accommodation	Ownership / Rental / company provided/ Under Sale
Years at current residence	
Income details if salaried	
Name of the employer	
Address	
Pin code	
Designation	
Telephone	
No. of years in current service	
Whether confirmed in service	Yes / No
Gross salary	
Net Salary	
Other Income (If any)	
Total Family income	
Family monthly expenses	

Income details if Business/Profession	
Name of concern/firm/Company	
Nature of business/ Profession	
Address	
Pin code	
Telephone	
Constitution	
Share held	
Gross income of the guarantor	
Net income of the guarantor	
Other Income (if any)	
Total Family Income	
Family Monthly Expenses	
Bank details of Guarantor	
Name of Banker & Branch	
Address	
Account No.	
Type of account	
Since when	
Borrowing Details	
Details	
Investment Details	
LIC / NSC / etc	
Any Other Information	

I hereby declare that all information and statements made in this guarantee form are true and correct to the best of my knowledge.

Signature of Guarantor

Please provide us with the copy of following documents:-
4. Copy of PAN card.
5. a) Salaried i) Latest Salary Slip & Form No. 16 duly certified. OR
2. b) Business/ Profession i) Copy of Latest ITR with Computation of income duly certified.
6. Address proof of Residence by way of Telephone bill / Electricity bill / Ration Card / Society Payment Receipt
7. Nominal Membership form.
8. Signature Verification if banking with other bank

Guarantee form

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Guarantor's

Photo

No:_____Date of Application: / /

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Mr./Ms./Mrs._____

For the purpose of: _____ for Rs. _____/-

In words Rs. _____

Personal Information of the guarantor	
Name	
Date of Birth	
Pan no.	
Marital Status	
Qualification	
Residential address	
Pin code	
Telephone no. / Mobile	
E-mail	
Present accommodation	Ownership / Rental / company provided/ Under Sale
Years at current residence	
Income details if salaried	
Name of the employer	
Address	
Pin code	
Designation	
Telephone	
No. of years in current service	
Whether confirmed in service	Yes / No
Gross salary	
Net Salary	
Other Income (If any)	
Total Family income	
Family monthly expenses	

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Name of concern/firm/Company	
Nature of business/ Profession	
Address	
Pin code	
Telephone	
Constitution	
Share held	
Gross income of the guarantor	
Net income of the guarantor	
Other Income (if any)	
Total Family Income	
Family Monthly Expenses	
Bank details of Guarantor	
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Address	
Account No.	
Type of account	
Since when	
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Details	
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LIC / NSC / etc	
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11. Address proof of Residence by way of Telephone bill / Electricity bill / Ration Card / Society Payment Receipt
12. Nominal Membership form.
13. Signature Verification if banking with other bank